

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular – Electronic Board Meeting
Tuesday August 18, 2020**

MINUTES

A regular – electronic meeting of the Charter Township of Union Economic Development Authority was held on August 18, 2020 at 4:30 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 4:30 p.m.

ROLL CALL

Present: Kequom, Zalud, Hunter, Bacon, Chowdhary, Barz, Figg, Coyne (late 5:15)

Excused: Johnson

Absent: Smith, Gunning

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak-Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Figg SUPPORTED by Chowdhary to APPROVE the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by Barz SUPPORTED by Chowdhary to APPROVE minutes from the July 21, 2020 regular meeting as presented. MOTION CARRIED 7-0.

CORRESPONDENCE – None

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director Sherrie Teall reviewed the accounts payable for the East & West DDA.

MOTION by Zalud SUPPORTED by Hunter to APPROVE the East DDA payables 7/22/20 – 8/10/20 in the amount of \$10,394.81 as presented. MOTION CARRIED 7 – 0.

MOTION by Zalud SUPPORTED by Barz to APPROVE the West DDA payables 7/22/20 – 8/10/20 in the amount of \$5,300.00 as presented. MOTIN CARRIED 7 – 0.

Finance Director Teall reviewed financial reports.

Financial reports were RECEIVED AND FILED by Chairman Kequom.

NEW BUSINESS

- A. **RFBA: Revise the 2020 Economic Development Authority meeting schedule to postpone and reschedule the August 25, 2020 EDA Informational Meeting required by Public Act 57 of 2018.**

Community & Economic Development Director - Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Zalud SUPPORT by Figg to approve the RFBA to revise the 2020 Economic Development Authority meeting schedule to postpone and reschedule the August 25, 2020 EDA Informational Meeting to Tuesday, October 27, 2020 at 4:30 p.m. 7 – YES, 0 – NO, 4 – ABSENT. Motion CARRIED 7 – 0.

- B. **RFBA: To authorize the Community and Economic Development Director to prepare and distribute a request for consulting firms to submit their qualifications to assist the Economic Development Authority and staff with the process of preparing and adopting updated Development and Tax Increment Financing plans for the East and West Downtown Development Authority districts.**

Community & Economic Development Director - Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Bacon **SUPPORT** by Chowdhary to approve to authorize the Community and Economic Development Director to prepare and distribute a request for consulting firms to submit their qualifications to assist the Economic Development Authority and staff with the process of preparing and adopting updated Development and Tax Increment Financing plans for the East and West Downtown Development Authority districts. 7 – YES, 0 – NO, 4 – ABSENT. **MOTION CARRIED 7 – 0.**

PENDING BUSINESS

A. RFBA: To approve list of planned economic development and public infrastructure improvement projects in the East DDA District for funding during the 2021 – 2024 fiscal years.

Community & Economic Development Director – Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Zalud **SUPPORT** by Hunter to approve list of planned economic development and public infrastructure improvement projects in the East DDA District for funding during the 2021 – 2024 fiscal years as presented. 8 – YES, 0 – NO, 3 – ABSENT. **MOTION CARRIED 8 – 0.**

B. RFBA: To approve list of planned economic development and public infrastructure improvement projects in the West DDA Districts for funding during the 2021 – 2024 fiscal years.

Community & Economic Development Director – Rodney Nanney reviewed RFBA. Discussion held.

MOTION by Zalud **SUPPORT** by Coyne to approve list of planned economic development and public infrastructure improvement projects in the East DDA District for funding during the 2021 – 2024 fiscal years as presented. 8 – YES, 0 – NO, 3 – ABSENT. **MOTION CARRIED 8 – 0.**

GENERAL DISCUSSION:

COMMENTS:

- Figg acknowledged the work the Community and Economic Development Director has put into the planned economic development public infrastructure improvement program.
- Figg commented on expanding the WDDA.
- Zalud mentioned road improvements from Bridge North on Lincoln to High St. and to reach out to the highway department for a long-term outlook for M20 corridor.
- Hunter commented on BOT Goals and Commerce.
- Bacon commented he likes the Summerton project.
- Bacon commented on pedestrian traffic light at Pickard and Isabella. Will send Rodney an email to pass along to MDOT.
- Hunter, Bacon, Kequom commented on a good start on some projects.
- Zalud commented on Miss Dig

DIRECTOR COMMENTS:

- 127 interchange work / overpass lighting was removed by MDOT. The wall packs were in bad shape. MDOT to put conduit back up and Director Nanney mentioned that the EDA Board may want to think about new wall pack lighting for this location and would bring this to the September meeting. Discussion held.

MOTION by Zalud **SUPPORT** by Barz to authorize Community and Economic Development Director to negotiate with MDOT on the replacement of the 127 / M20 overpass light replacements for a total cost not to exceed \$6500. 8 – YES, 0 – NO, 3 – ABSENT. **MOTION CARRIED 8 – 0.**

- Addressed concerns on water bills / history that was brought up at the July meeting.

Reminder of the next scheduled EDA meeting on September 15, 2020.

Meeting adjourned by Chairman Kequom at 5:58 p.m.

APPROVED BY


Chair Kequom

(Recorded by Amy Peak)